**GOVERNMENT OF THE PUNJAB**

**DEVELOPING RESILIENT ENVIRONMENT AND ADVANCING MUNICIPAL SERVICES (DREAMS-I)**

**LOCAL GOVERNMENT & COMMUNITY DEVELOPMENT DEPARTMENT (LG&CDD)**

Applications are invited from qualified and experienced individuals for the recruitment of **Project Incremental Staff** purely on contract basis initially for a period of one (01) year (extendable based upon satisfactory performance) under the Project DREAMS-I. Detailed Term of Reference (TORs) for the positions can be downloaded from PMU-PICIIP website (<https://piciip.gop.pk/index.html>) under the link Download/Publications and ABD CMS <https://www.adb.org/projects/tenders/group/consulting> as well. Interested candidates shall submit their complete EOI through ADB’s Consultant Management System (CMS) **only.**

**EXPRESSION OF INTEREST (EOI)**

Hiring of Services of **PROJECT INCREMENTAL STAFF** for Project Coordination Unit & City Implementation Teams

Developing Resilient Environment and Advancing Municipal Services (DREAMS-I), LG&CDD

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| **SECTION A: PROJECT COORDINATION UNIT (LAHORE)** |
| **Project Coordination Specialist (Authority)****(01 Post)**Max. Age Limit:55 Years**QUALIFICATIONS & EXPERIENCE*** A graduate or preferably postgraduate degree in social sciences/administrative sciences, or a related field.
* In general, 8 years of experience with minimum 2-3 years’ experience in project management and coordination, preferably minimum 4 years’ experience in a government organization or development sector project in Governance reforms and Capacity Building.
* Strong project management skills, including planning, budgeting, monitoring, and reporting.
* Knowledge of relevant policies, regulations, and standards related to urban development schemes and infrastructure development. Having strong knowledge of Urban Governance and capacity Building.
* Strong Excellent communication and interpersonal skills, with the ability to work effectively with diverse groups of stakeholders.
* Strong analytical and problem-solving skills, with the ability to identify and address issues in a timely manner.
 | **Human Resources Expert****(01 Post)**Max. Age Limit: 45 Years**QUALIFICATIONS & EXPERIENCE*** A graduate or preferably postgraduate degree in HR, Business Administration or a related field.
* Minimum of 5 years of experience in HR and administration, preferably in development projects funded by international financial institutions.
* Familiarity with ADB’s financial management policies, procedures, and guidelines
* Excellent organizational and management skills, with the ability to manage multiple tasks and priorities simultaneously.
* Strong interpersonal and communication skills, with the ability to work effectively with people from different backgrounds and cultures. Strong analytical and problem-solving skills.
* Proficiency in MS Office applications, particularly Excel and Word.

**SCADA Expert****(01 Post)**Max Age Limit: 45 Years**QUALIFICATIONS & EXPERIENCE*** A graduate or preferably postgraduate degree in electrical engineering, computer engineering, mechatronics engineering or a related field, with at least 5 years of experience in the SCADA systems in large-scale water supply and solid waste management systems.
* Strong knowledge of SCADA design principles and protocols, and experience in designing and installing SCADA systems in water supply / solid waste management systems.
* Experience in developing and implementing SCADA maintenance and monitoring programs
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| **Civil Infrastructure Expert****(01 Post)**Max. Age Limit: 45 Years**QUALIFICATIONS & EXPERIENCE*** Graduate or preferably postgraduate degree Civil Engineering or a relevant discipline.
* In general, 5 years of relevant work experience in matters related to civil engineering, infrastructure development etc;
* Preferably 3 years of experience of working in similar projects/assignments, in similar capacity and in organizations with comparable conditions.
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| **Section B: City Implementation Team WASA Rawalpindi** |

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| **Section C: City Implementation Team WMC Bahawalpur** |

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| **Manager Finance & Accounts****(01 Post)**Max. Age Limit: 55 Years**QUALIFICATIONS & EXPERIENCE*** A graduate or preferably postgraduate degree in the fields of Business Administration, Finance, Commerce or equivalent from HEC recognized university.
* Minimum 8 years of post-qualification relevant experience in renowned public/private sector.

Excellent administrative, negotiation, and analytical skills. Advanced knowledge of local government laws and policies. |

**Note**: **Market-based attractive salary packages will be offered as approved in the PC-I of the Project. Women, disable persons and candidates from minorities are encouraged to apply.**

Expression of Interest (EOI) must be submitted online via ABDs CMS no later than **14th June 2024** only. Direct submission of EOIs to PCU & LG&CDD is not acceptable in any case. All eligible government employees may also apply for any of the above positions through proper channel. Candidates having domicile from **Punjab Province are eligible to apply**. All documents should be attached separately against each post on CMS Portal. Incomplete EOI without attachments of educational testimonials, experience certificates, copy of CNIC etc. will not be entertained in any case.

**PROGRAM DIRECTOR (PMU-PICIIP) LG & CD DEPARTMENT**

**58/C-3, Gulberg III Lahore, Pakistan Landline: - 042-37897603**